



## Homeowner's Checklist

### *Exterior*

#### **Replace, repair and/or paint any damaged...**

- Plaster
- Wood Siding
- Trim
- Rain Gutters
- Shutters
- Doors
- Window Frames
- Glazing
- Screens
- Hardware
- Fences/Gates
- Outdoor Lighting

#### **Clean/Wash...**

- Siding
- Windows
- Screens
- Outdoor BBQ
- AC Unit
- Pool/Spa

#### **Put 100-watt bulbs in...**

- Porch Lights
- Carport
- Garage
  
- Clean around service areas/trash cans
- Haul away rubbish
- Straighten woodpile

- Repair leaky faucets
- Clean up pet droppings
- Paint or varnish doors
- Polish door hardware
- Check doorbell/knocker
- Paint/replace street #on house
- Make sure septic tank is odor-free
- Clean oil stains from driveway/street
- Patch/reseal driveway if necessary

### ***Landscaping***

- Mow/edge lawn regularly
- Aerate/feed lawn
- Overseed bare spots in lawn
- Water lawn regularly
- Remove/replace dead plants
- Prune overgrown shrubs
- Prune or remove shrubs/trees blocking view from windows (unless view is undesirable)
- Stake up any sagging trees/shrubs
- Keep flowerbeds free of weeds
- Trim around base of trees/fences

#### **Repair or remove any broken/damaged landscape accessories such as:**

- Fences
- Walls
- Gazebos
- Fountains
- Trellises
- Planters

- Replace any broken stepping-stones
- Adjust any sprinkler system; repair any broken/leaky heads
- Install fencing or shrubs to hide any unsightly views

## **All Rooms**

### **Clean especially around:**

- Doors
- Windows
- Light Switches
- Baseboards
- Chair Rails
- Wash lace curtains and have draperies cleaned if necessary
- Remove or pull back dark curtains
- Lubricate window slides
- Make sure doors open smoothly
- Clean ceiling light fixtures
- Check for cobwebs in all corners
- Fix any scratches in wooden floors
- Replace worn/broken flooring
- Remove or replace+ worn carpet
- Use area rugs where needed
- Empty wastebaskets
- Make the beds
- Fluff the pillows

## **Kitchen**

- Keep dishes/food out of sight
- Clean appliances
- Clean range hood, including light bulbs
- Clean behind appliances
- Keep floor clean
- Clean light fixtures
- Make sure all electrical outlets work
- Eliminate cooking odors

- Deodorize garbage disposal, dishwasher, and refrigerator
- Repair faucets
- Put fresh shelf paper in cabinets
- Organize cupboards
- Clean out under sink
- Replace garbage disposal gasket to reduce noise

## **Bathrooms**

### **KEEP THEM SPOTLESSLY CLEAN**

- Shine mirrors
- Keep wastebasket empty and clean
- Clean out cabinets and remove non-essentials
- Keep fresh, clean towels on towel racks
- Clean shower door—if sliding door, keep track well lubricated
- Remove soap residue, mildew and mold from sink/tub/shower
- Remove lime deposits from fixtures/drains/sink/toilet bowl
- Remove stains from porcelain sink/tub/toilet
- Replace torn/moldy shower curtain
- Clean tile grout
- Make sure toilet flushes properly—replace mechanism if necessary
- Clean exhaust fan/heater---replace if broken or noisy

## **Closets**

- Keep closets clean free of clutter
- Throw out or pack away nonessentials
- Adjust/repair any sliding doors
- Lubricate sliding door
- Paint if needed

## **Laundry Area**

- Clean out area behind washer/dryer

- Eliminate any mildew odors

### ***Garage/Carport/Shed***

- Install 100-watt light bulb
- Keep area clean and uncluttered
- Hang up/put away tools
- Clear away any cobwebs
- Remove oil/paint stains from floor
- Adjust tension rod to eliminate sag from overhead garage door
- Lubricate/adjust/repair garage door opener

- Paint if needed

### ***Basement***

- Eliminate dampness/mold
- Check for and eliminate cracks

### ***Heating/Air Conditioning Unit***

- Vacuum
- Replace filter
- Clean intake valve
- Remove any stored items